

Procedures for correction of cargo information

Regarding the cargo information filed under the Advance Filing Rules,

- ① if there is a change in the filed cargo information (including a case of changing the shipping contract),
- ② if the vessel on which the cargo has been loaded is changed (including a case of transshipment) ,
- ③ if the filer receives a message of discrepancy information , or
- ④ if the filer receives an advance notice requiring addition or correction of cargo information from Japan Customs,

please refer to the following pages that show concrete procedures to correct the filed cargo information.

* Please be advised that those who file the cargo information through service providers need to ask their service providers the procedures for correction.

○ Request to filers from Japan Customs

Japan Customs may contact filers directly in the following ways, if the report is found inappropriate or if filers have taken no action despite instructions from Japan Customs has been sent. When filers receive a message from Japan Customs, please review it promptly and take necessary responses according to the instructions form Japan Customs.

- ① For filers using service providers (non – NACCS users)

Japan Customs sends a message to the filers' e-mail address registered in the Reporter ID Issuance System.

- ② For NACCS users

Japan Customs sends a message to the NACCS user ID through the MSA.(※)

(※ MSA is a procedure code of NACCS for sending message to NACCS users. As for the NACCS users who cannot use the MSA, messages from Japan Customs are sent by other means.)

Procedures for correction of cargo information

Please refer to the table below and take appropriate actions in accordance with the respective procedures for correction described in the following pages.

○ Correction of Cargo Information based on the Ocean (Master) B/L level

	Before DMF		After ATD and DMF	
	Before ATD	After ATD	Advance Notice from Customs issued	Advance Notice from Customs is not issued
Correction of B/L number	1. (1)A	1. (1)B		
Correction of vessel information	1. (2)			
Other cases	1. (3)A		1. (3)B	Correction is not possible

○ Correction of Cargo Information based on the House B/L level

	Before DMF		After ATD and DMF	
	Before "Completion of House B/L Reporting" and before ATD	After "Completion of House B/L Reporting" or after ATD	Advance Notice from Customs issued	Advance Notice from Customs is not issued
Correction of House B/L number	2. (1)A	2. (1)B		
Correction of vessel information	2. (2)			
Other cases (including correction of Master B/L number)	2. (3)A		2. (3)B	Correction is not possible

Procedures for correction of cargo information

1. Correction of Cargo Information based on the Ocean (Master) B/L level

(1) Correction of B/L number (Ocean B/L or Master B/L)

A. Before “Departure Time Registration (ATD)” and “Manifest Submission (DMF)”

Without deleting the cargo information before correction, the filer needs to enter “9 (Register)” in the Function type Code field of the “Advance Cargo Information Registration (AMR)”, and file the cargo information with the correct B/L Number. And then, relate the B/L number before change to the B/L number after change with BLL.

B. After “Departure Time Registration(ATD)” (including after the DMF)

Without deleting the cargo information before correction, the filer needs to enter “2 (Add)” in the Function type Code field and to file the cargo information with the correct B/L Number. And then, relate the B/L number before change to the B/L number after change with BLL.

(2) Correction of vessel information (“Carrier Code”, “Vessel Code”, “Voyage Number”, “Port of Loading” or “Port of Loading Suffix”)

Without deleting the cargo information before correction, file the correct vessel information with the “Update Registered Vessel Information for Advance Filing” (CMV). If fields other than vessel information have to be corrected, carry out necessary corrections according to the 1-(3) below.

If the B/L number needs to be corrected, delete the cargo information and re-file it with the correct B/L number and vessel information.

Procedures for correction of cargo information

(3) Other cases (corrections other than (1) and (2) above)

A. Before the DMF (including after the ATD)

In the “Update Registered Advance Cargo Information (CMR)”, the filer needs to enter “5 (Correct)” in the function code field and correct the cargo information.

B. After ATD and DMF

When the filer receives an advance notice from Japan Customs, in the “Update Registered Advance Cargo Information (CMR)”, the filer needs to enter “5 (Correct)” in the function code field and correct the cargo information.

Cargo information cannot be corrected without an advance notice from Japan Customs. If an advance notice is not sent, the filer needs to file the correct information in the subsequent procedure, “Manifest Registration (MFR)” under the Pre-arrival Filing.

✕ Japan Customs sends advance notices based on the result of a risk analysis and never send an advance notice in response to filer’s request who like to correct the filed cargo information.

Procedures for correction of cargo information

2. Correction of Cargo Information based on the House B/L level

(1) Correction of House B/L number

A. Before ATD and DMF, AND the “House B/L Register Completion Identifier” has not been registered.

Without deleting the cargo information before correction, in the “Advance Cargo Information Registration (House B/L)(AHR)”, the filer needs to enter “9 (Register)” in the Function type Code field and file the cargo information with the correct House B/L Number. And then, relate the B/L number before change to the B/L number after change with BLL.

B. After ATD or the registration of “House B/L Register Completion Identifier” (including after DMF)

Without deleting the cargo information before correction, in the CHR, the filer needs to enter “2 (Add)” in the function code field and file the cargo information with the correct House B/L Number. And then, relate the B/L number before change to the B/L number after change with BLL.

(2) Correction of vessel information (“Carrier Code”, “Vessel Code”, “Voyage Number”, “Port of Loading” or “Port of Loading Suffix”)

Without deleting the cargo information before correction, file the correct vessel information with the “Update Registered Vessel Information for Advance Filing” (CMV). If fields other than vessel information have to be corrected, carry out necessary corrections according to the 2-(3) below.

If the B/L number needs to be corrected, delete the cargo information and re-file it with the correct B/L number and vessel information.

Procedures for correction of cargo information

(3) Other cases (corrections other than (1) and (2) above)

A. Before DMF (including after ATD)

In the “Update Registered Advance Cargo Information (House B/L) (CHR)”, the filer needs to enter “5 (Correct)” in the function code field and correct the cargo information.

B. After ATD and DMF

When the filer receives an advance notice from Japan Customs, in the “Update Registered Advance Cargo Information (House B/L) (CHR)” the filer is needs to enter “5 (Correct)” in the function code field and correct the cargo information.

Cargo information cannot be corrected without an advance notice from Japan Customs. If an advance notice is not sent, the filer needs to file the correct information in the subsequent procedure, “Application for House B/L Information Register (NVC01)”

※ Japan Customs sends advance notices based on the result of a risk analysis and never send an advance notice in response to filer’s request who like to correct the filed cargo information.