

Procedures for correction of cargo information

Regarding cargo information filed under the Advance Filing Rules,

- ① if there is a change in the filed cargo information (including a case of changing the shipping contract),
- ② if the vessel on which the cargo has been loaded is changed (including a case of transshipment) ,
- ③ if the filer receives a message of discrepancy information , or
- ④ if the filer receives an advance notice requiring addition or correction of cargo information from Japan Customs,

please refer to the following pages that show concrete procedures to correct the filed cargo information.

* Please be advised that, those who file the cargo information through service providers are required to confirm modification methods if necessary, since the systems they provide differ each other in procedures for correction.

○ Request to filers from Japan Customs

Japan Customs may contact filers directly in the following ways, if the report is found to be inappropriate or if filers have conducted no action despite the instructions from Japan Customs. When filers receive a message from Japan Customs, please check it immediately and take necessary responses.

- ① For filers using service providers(non – NACCS users)

Japan Customs sends a message to the filers' e-mail address registered in the Reporter ID Issuance System.

- ② For NACCS users

Japan Customs sends a message to the NACCS user ID through the MSA.(※)

(※ MSA is a procedure code of NACCS for sending message to NACCS users.)

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Please refer to the table below, and then take actions appropriately in accordance with the respective procedures for correction described in the following pages.

○ Correction of Cargo Information based on the Ocean(Master) B/L level

	Before “Departure Time Registration (ATD)”	After “Departure Time Registration (ATD)”	
		With an advance notice from Japan Customs	Without an advance notice from Japan Customs
Correction of B/L number	1. (1) A.	1. (1) B.	
Correction of vessel information	1. (2) A.	1. (2) B.	
Other cases	1. (3) A.	1. (3) B.	Uncorrectable

○ Correction of Cargo Information based on the House B/L level

	Before “Departure Time Registration (ATD)”		After “Departure Time Registration (ATD)”	
	Before “Completion of House B/L Reporting”	After “Completion of House B/L Reporting”	With an advance notice from Japan Customs	Without an advance notice from Japan Customs
Correction of House B/L number	2. (1) A. ①	2. (1) A. ②	2. (1) B.	
Correction of Master B/L number	2. (2) A. ①	2. (2) A. ②	2. (2) B.	Uncorrectable
Correction of vessel information	2. (3) A.		2. (3) B.	
Other cases	2. (4) A.		2. (4) B.	Uncorrectable

Procedures for correction of cargo information

1. Correction of Cargo Information based on the Ocean(Master) B/L level

(1) Correction of B/L number (Ocean B/L or Master B/L)

A. Before “Departure Time Registration (ATD)”

In the “Update Registered Advance Cargo Information (CMR)”, the filer needs to enter “1 (Delete)” in the function code field and delete the filed cargo information. And then, in the “Advance Cargo Information Registration (AMR)”, the filer needs to enter “9 (Register)” in the function code field and file the cargo information with correct B/L Number.

B. After “Departure Time Registration(ATD)”

In the “Update Registered Advance Cargo Information (CMR)”, the filer needs to enter “2 (Add)” in the function code field and to file the cargo information with correct B/L Number.

(2) Correction of vessel information (“Carrier Code”, “Vessel Code”, “Voyage Number”, “Port of Loading” or “Port of Loading Suffix”)

A. Before “Departure Time Registration (ATD)” with the vessel information to be corrected

In the “Advance Cargo Information Registration (AMR)”, WITHOUT deleting the cargo information, the filer needs to enter “9 (Register)” in the function code field and file the cargo information with correct vessel information. The vessel information will be overwritten.

B. After “Departure Time Registration (ATD)” with the vessel information to be corrected

In the “Update Registered Advance Cargo Information(CMR)”, WITHOUT deleting the cargo information, the filer needs to enter “2 (Add)” in the function code field and file the cargo information with correct vessel information. The vessel information will be overwritten.

Procedures for correction of cargo information

(3) Other cases

A. Before “Departure Time Registration (ATD)”

In the “Update Registered Advance Cargo Information (CMR)”, the filer needs to enter “5 (Correct)” in the function code field and correct the cargo information.

B. After “Departure Time Registration (ATD)”

When the filer receives an advance notice from the Japan Customs, in the “Update Registered Advance Cargo Information (CMR)”, the filer needs to enter “5 (Correct)” in the function code field and correct the cargo information.

Cargo information cannot be corrected without an advance notice from Japan Customs. If an advance notice is not sent, the filer will be required to file the correct information in a subsequent procedure, “Manifest Registration (MFR)” under the Pre-arrival Filing.

✘ Japan Customs never sends an advance notice in response to filer’s request aimed at correcting the filed cargo information after ATD.

Procedures for correction of cargo information

2. Correction of Cargo Information based on the House B/L level

(1) Correction of House B/L number

A. Before “Departure Time Registration (ATD)”

① Before “Completion of House B/L Reporting”

In the “Update Registered Advance Cargo Information(House B/L)(CHR)”, the filer needs to enter “1 (Delete)” in the function code field and delete the cargo information. And then, in the “Advance Cargo Information Registration (House B/L)(AHR)”, the filer needs to enter “9 (Register) ”in the function code field and file the cargo information with correct House B/L Number.

② After “Completion of House B/L Reporting”

In the “Update Registered Advance Cargo Information(House B/L)(CHR)”, the filer needs to enter “1 (Delete)” in the function code field and delete the cargo information. And then, in the “Update Registered Advance Cargo Information(House B/L)(CHR)”, the filer needs to enter “2 (Add)” in the function code field and file the cargo information with correct House B/L Number.

B. After “Departure Time Registration (ATD)”

In the “Update Registered Advance Cargo Information (House B/L)(CHR)”, the filer needs to enter “2 (Add)” in the function code field and file the cargo information with correct House B/L Number.

Procedures for correction of cargo information

(2) Correction of Master B/L number

A. Before “Departure Time Registration (ATD)”

① Before “Completion of House B/L Reporting”

In the “Update Registered Advance Cargo Information(House B/L)(CHR)”, the filer needs to enter “1 (Delete)” in the function code field and delete the cargo information. And then, in the “Advance Cargo Information Registration (House B/L)(AHR)”, the filer needs to enter “9 (Register)” in the function code field and file the cargo information with correct Master B/L Number.

② After “Completion of House B/L Reporting”

In the “Update Registered Advance Cargo Information(House B/L)(CHR)”, the filer needs to enter “1 (Delete)” in the function code field and delete the cargo information. And then, in the “Update Registered Advance Cargo Information(House B/L)(CHR)”, the filer needs to enter “2 (Add)” in the function code field and file the cargo information with correct Master B/L Number.

B. After “Departure Time Registration (ATD)”

When the filer receives an advance notice from the Japan Customs, in the “Update Registered Advance Cargo Information(House B/L)(CHR)”, the filer needs to enter “1 (Delete)” in the function code field and delete the cargo information. And then, in the “Update Registered Advance Cargo Information(House B/L)(CHR)”, the filer needs to enter “2 (Add)” in the function code field and file the cargo information with correct Master B/L Number.

Cargo information cannot be corrected without an advance notice from Japan Customs. If an advance notice is not sent, the filer will be required to file the correct information in a subsequent procedure, “Application for House B/L Information Registration (NVC01)”.

✘ Please refer to the next page (3), if the filer intends to correct the Master B/L number together with the vessel information.

✘ Japan Customs never sends an advance notice in response to filer’s request aimed at correcting the filed cargo information after ATD.

Procedures for correction of cargo information

(3) Correction of vessel information (“Carrier Code”, “Vessel Code”, “Voyage Number”, “Port of Loading” and “Port of Loading Suffix”)

A. Before “Departure Time Registration (ATD)” with the vessel information to be corrected

In the “Advance Cargo Information Registration (House B/L)(AHR)”, WITHOUT deleting the cargo information, the filer needs to enter “9 (Register)” in the function code field and file the cargo information with correct vessel information. The vessel information will be overwritten.

B. After “Departure Time Registration (ATD)” with the vessel information to be corrected

In the “Update Registered Advance Cargo Information(House B/L)(CHR)”, WITHOUT deleting the cargo information, the filer needs to enter “2 (Add)” in the function code field and file the cargo information with correct vessel information. The vessel information will be overwritten.

(4) Other cases

A. Before “Departure Time Registration (ATD)”

In the “Update Registered Advance Cargo Information(House B/L) (CHR)”, the filer needs to enter “5 (Correct)” in the function code field and correct the cargo information.

B. After “Departure Time Registration (ATD)”

When the filer receives an advance notice from the Japan Customs, in the “Update Registered Advance Cargo Information(House B/L) (CHR)” the filer is needs to enter “5 (Correct)” in the function code field and correct the cargo information.

Cargo information cannot be corrected without an advance notice from Japan Customs. If an advance notice is not sent, the filer will be required to file the correct information in a subsequent procedure, “Application for House B/L Information Register (NVC01)”

✘ Japan Customs never sends an advance notice in response to filer’s request aimed at correcting the filed cargo information after ATD.