

6102: How to interpret the “Notice of Customs Clearance for International Mail” and related procedures

When the taxable value of postal items is unclear, when permit/approval from competent authorities is required under the provisions of the Import Trade Control Ordinance or the Controlled Substance Act to import goods, and when the unaccompanied goods and gifts may be eligible for tax exemption, the overseas mail customs sub-branch sends a post card entitled “Notice of Customs Clearance for International Mail” to the recipient of the parcel.

Please read it carefully when this card is delivered. Prepare the following documents according to the conditions described in the section of “Information”.

1. When content and value are unclear, prepare documents such as invoices and the like, to clarify matters;
2. When permit/approval is required under the Import Trade Control Ordinance, etc., conduct the necessary procedures with the relevant authorities and obtain the permit/approval; and
3. When confirmation of unaccompanied goods is required, prepare the Unaccompanied Cargo Declaration Form.

These forms should be sent or handed in directly to the overseas mail customs sub-branch from which the post card was sent.

If the good is a gift or re-imported, please indicate accordingly.

Please note that the parcel shall be returned to the sender if import formalities are not carried out within one month from the notice issue date.

(76-4-4 of the Basic Notice of the Customs Law)