

# 1110: How to Fill in an Import Declaration Form

## 輸入(納税) 申告書

(1) (内国消費税等課税標準数量等申告書兼用)  
申告年月日 平成28年4月1日

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住所氏名 ABC Co., Ltd

(5) 船(取)卸港 TOKYO

(6) 積載船(機)名 AMERICA MARU

(7) 入港年月日 平成28年3月30日

(8) 原産地 U.S.A (都市) (国)

(9) 積出地 NEW YORK U.S.A

(10) 船荷証券番号 N/Y-0403

(11) 積込場所 ○○○○

税関様式C第5020号

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輸入者符号 99999

※ (調査用符号)

品名	単位	正味数量	申告価格(CIF)	税率	関税額	消費税額	課税標準	課税区分
15 品番 9105.21 統計番号 000	17 NO KG	1 2	18 320 750	19 FREE	20 0	21 0	22 320,750	23 0
14 WALL CLOCK	21	25 20,100	26 17 63	27 5,423	28	29	30	31

(29) 1 CARTON  
SABURO ZEIKAN  
1-1, 3 CHOME, KASUMIGASEKI,  
CHIYODA-KU, TOKYO, JAPAN

(32) 課税標準額 又は第4号に係る事項 有 ☐ 無 ☒

評価申告 評価申告書 I ☐ II ☐ 個別 ☐ 包括 ☐

包括申告 受理番号

品名	単位	正味数量	申告価格(CIF)	税率	関税額	消費税額	課税標準	課税区分
30								

(31) 仕入 課税標準額

仕入に代わる書類

原産地証明書

本邦産・ふやかし・輸入品等

輸入貿易管理令 別表第1・2第 関税法70条関係許可・承認等

品名 食品・雑貨・家畜・薬事・化学

※ 受理

※ 審査

※ 収納

通関士記名押印

山田 一夫 印

(注) 1. ※印の欄は記入しないで下さい。  
2. この申告による課税標準額は納付すべき税額に算入されることになったときは、修正申告又は更正の請求をすることができます。なお、輸入の許可後、税関長の調査により、この申告による税額等を更正することがあります。  
3. この申告に基づき税分について不届があるときは、その税分があったことを知った日の翌日から起算して2月以内に税関長に対して異議申立てをすることができます。

(規格A4)

## [How to Fill in an Import Declaration Form]

### [General]

1. Please complete the form by typing or using a pen in black ink
  2. Please complete the form in either Japanese or English
  3. In case you need to correct any information, please cross it out with double lines, affix your seal and write down the correct information above it.
- (1) Enter the date of declaration;
  - (2) Enter the name of the customs office;
  - (3) When the importer is the declarant, enter the name and address of the declarant and affix your seal (in general, the consignee listed on the invoice);
  - (4) Enter the name and address of the sender of goods (the person who sends the goods to an importer) (in general, the sender listed on the invoice);
  - (5) Mark "X" in the IC box for regular importation;
  - (6) Enter the name of the port (airport) of entry of the goods;
  - (7) Enter the name of the ship (aircraft) that carries the goods;
  - (8) Enter the date of entry of the ship (aircraft) that carries the goods;
  - (9) Enter the country of origin of the goods;
  - (10) Enter the name of the country and city where the goods are loaded on a ship (aircraft);
  - (11) Enter the number of B/L (Air Way Bill for air cargo). If the goods have already been brought into to the bonded area, write the license number;
  - (12) Enter the name of the location where the goods are stored;
  - (13) Enter the form after confirmation is made by a customs counselor or the relevant officer of the customs office;
  - (14) Enter the general product name (for example, use the product name listed on the invoice);
  - (15) Using the Effective Tariff Schedule as a reference, enter the appropriate tariff schedule code (six digits) for imported goods in the "Number" column, the appropriate statistical code (three digits) in the "Statistic Subdivision" column, and the appropriate subdivision code in the "Tariff Schedule Subdivision" column;
  - (16) Enter the statistic unit(s) listed on the Effective Tariff Schedule (If two statistic units are listed, enter both);
  - (17) Enter the quantity expressed by the "unit" in (16). If the total quantity is less than the given unit, enter "0" in the non-colored section at the left of the form, and fill in the amount less than the unit in the colored section at the right of the form;
  - (18) Enter the CIF price (the cost including the freight charges and the insurance to the destination; in other words, the actual landed cost of goods at the port of entry);
  - (19) Using the Effective Tariff Schedule as a reference, enter the tariff rate applied to the goods and mark "X" in the section below according to the application classification. In the case of tax exemption, write "Free";
  - (20) Enter the amount of duties by multiplying the customs value (rounded to the nearest multiple of 1000) by the tariff rate in the smallest yen value. In this case, use the non-colored section at the left if the amount is 1,000 yen or more, and use the colored section at the right if the amount is less than 1,000 yen;
  - (21) Mark "X" in the box of "Applicable Law" for articles subject to excise tax (both national and local) such as consumption tax and liquor tax;
  - (22) Enter the amount obtained by adding the amount of duty levied by Customs (rounded to the nearest multiple of 100) to the declared value;
  - (23) Enter the duty rate of the consumption tax;
  - (24) Calculate the amount in the same way as (20) and enter the amount obtained to the smallest yen value.
  - (25) Enter the amount by rounding the consumption tax amount entered in (24) to the nearest multiple of 100;
  - (26) Enter the duty rate of the local consumption tax;
  - (27) Enter the amount to the smallest yen value by multiplying the amount entered in (25) by the duty rate;
  - (28) Calculate the amount of tax of each item and enter the total amount of each tax item (rounded to the nearest multiple of 100) and the number of columns of tax items;
  - (29) Enter the total number, codes and assigned numbers of external packages;
  - (30) Enter the Import License number, if any;
  - (31) Check "Yes" at the right of the form if there are attached documents; and
  - (32) If valuation declaration is required depending on the type of trade, mark "X" in the appropriate box.