

Guide to entering procedures for yachts etc. on overseas voyages

According to [Sections 15-3 and 20-2 of Customs Law](#), captains of ships such as yachts, pleasure boats, and cruisers seeking to enter open or closed ports must submit the name, registration number, and nationality of their ship, in addition to items relating to passengers and crew. Therefore, we request you confirm the information below and follow customs procedures.

Flow of the customs procedures

※In principle, reports and submissions are done through NACCS.

① Before entering port, submit the documents below to customs.

※If pre-reporting to NACCS cannot be carried out, we suggest you send an e-mail.

【Items that must be communicated and reported in advance to customs】

- Submission of arrival report documents (information such as the expected arrival time and planned place of stay)
- Crew list (with passport copies attached)
- Voyage memo (ports of call before arrival and planned ports of call in Japan following arrival)
- Certificate of the ship's nationality (copy)
- International tonnage certificate (copy)

… should be sent to the applicable customs office

② On arrival, the arrival report (general declaration) ([customs form C-2000](#)), crew list ([C-2065](#)), passenger list ([C-2050](#)), crew's effects declaration ([C-5370](#)), and ship's stores declaration ([C-2040](#)) must be submitted to customs

③ On departure, the departure report (general declaration) ([C-2000](#)) must be submitted

※Documents can be downloaded from the internet.

④ If you are going to load articles to be used on the ship (fuel, food, etc.), you must make a report to customs in advance. For details, please contact customs.

※If there are changes to arrival times etc., please contact the applicable customs office.

※Additionally, if entering a closed port, you must apply to the General Affairs and Maritime Transport Division, Okinawa General Bureau, Cabinet Office and receive special permission.



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