Flow of receiving (importing) mail sent from foreign countries

Sender (Exporter)

● Invoice
  Addressee
  Address
  Product name
  Quantity
  Price
  Origin
  Purpose, etc.

● Attachment
  Product Details
  Price Details

● Packaging
  Necessary for
  -Food
  -Plant Quarantine
  -Animal Quarantine

Please cooperate in filling out and displaying information correctly so that customs procedures can proceed smoothly.

Japan Post (Customs Post Office at airport)

A. Items with a taxable value of 200,000 yen or less

B. Items with taxable value exceeding 200,000 yen

Overseas Mail Customs Sub-Branch Office (Customs Procedures)

Customs Inspection

① Items not subjecting to tax

② Items subjecting to tax
  Taxes are paid in cash at the time of delivery

Notification of taxation

③ Items that require inquiries to the addressee

The customs office will send you a "Notice of Customs Procedures for Mail Arrived from a Foreign Country" (postcard), so please send the required documents written on the postcard.

Post card

Necessary Documents

④ Items required Import declaration Procedures

NACCS
Import Declaration

Customs Inspection

BANK
Tax Payment

Import Permission
Import Permission

Post Office

Notification of taxation

Mail
Inquiry

Mail・FAX
Answer

Import Permission

Addressee (Importer)

Notification of taxation

Post card

Necessary Documents

Import Permission